

**Parks and Recreation Advisory Board Meeting**  
**January 23, 2017, 5:30-6:45 pm**  
**Town Hall Rm 217**

Members in attendance: Chris Bennett, Kim Evans, Shawna Kitzman, Brian Clifford, Terry Schmitt, Jennifer Strassfeld

Members absent: Brian Steckroth, John Minze, Sarah Needham

Non-Members in attendance: Helen Rubino-Turco, James Brennan

1. Trout Brook Trail
  - a. Jim Brennan gave an overview of the history of the TBT project, as well as providing maps for current and future phases of the project
  - b. The TBT is West Hartford's first linear park, and is subject to all rules and regulations applicable to other town Parks
  - c. Jim also reviewed funding, and community outreach plans for each of the upcoming phases
2. UConn Property Update
  - a. Due diligence is on-going, and is scheduled to be completed mid-March
  - b. No other news to report at this time, but there will likely be more information after the due diligence phase is completed
3. Cornerstone Pool Management
  - a. The current management firm's contract is up on June 30, 2017
  - b. The town issued an Request for Proposals and received several responses
  - c. The town is also evaluating the option of bringing the management in-house
  - d. All options will be presented to a sub-committee for a decision prior to budgets being completed for next year
4. Veteran's Skating Rink
  - a. The board reviewed the previous years' financials and noted a positive trend
  - b. There has been an increase in sponsorships over the past year
  - c. The positive trend has been helped by slight price increases, the closure of a rink elsewhere in town, and due to decisions by high school teams and Youth Hockey to actively re-invest into the rink. A very successful summer camp season also contributed.
  - d. Second full time employee began in November, and works a staggered schedule (Wed-Sun) which will help reduce part time weekend payroll.
5. Wolcott Park Planning
  - a. There is a community outreach meeting scheduled for Wednesday at Elmwood Community Center at 7pm to review community comments received so far and see preliminary design plans
  - b. Helen met with several key stakeholders already
  - c. At the meeting, Helen will give a brief overview, as will Peter Miniutti, of the plan for Wolcott Park
6. Other business – a tight budget season is anticipated, with cuts possible to capital improvements for parks, playgrounds and pools.
7. Next meeting – March 20. New board members should be appointed (anticipated to be on January 24) to fill expired terms.

Minutes submitted by Chris Bennett, January 30, 2017